Protected when completed

For official use only

Personal Information Request Form

Privacy Act

Step 1	Step 2	Step 3
To apply for personal information about you under the *Privacy Act*, complete this form. Describe the information being sought and provide any relevant details necessary to help the institution find it. If you require assistance, refer to **Info Source (Sources of Federal Government Information)** for a description of personal information banks held by the institution or contact its Privacy Coordinator.	Forward the personal information request form to one of PSP Investments' offices indicated below to the attention of: Rodrigue Gilbert Coordinator, Access to Information and Privacy For questions or assistance, please call or email Mr. Rodrigue Gilbert at: Montréal: (514) 937-2772 Ottawa: (613) 782-3095 Email: rgilbert@investpsp.ca	When you receive an answer to your request, review the information to determine whether you wish to make a further request under the Act. You also have the right to complain to the Privacy Commissioner should you believe that you have been denied any of your rights under the Act.

Institution and addresses

☐ PSP Investments, 1250 René-Lévesque Blvd. West, Suite 900, Montréal, QC H3B 4W8

☐ PSP Investments, 440 Laurier Avenue West, Suite 220, Ottawa, ON K1R 7X6

I wish to examine the information

☐ As it is ☐ All in English ☐ All in French ☐ Other format, please specify: _____

Provide details regarding the information being sought

Method of access preferred

☐ Receive copies ☐ Examine the documentation at PSP Investments' offices ☐ Other format, please specify: _____

Name of applicant

Address, street, apartment **City**

Province **Postal code** **Telephone number**

I request access to personal information about myself under the *Privacy Act* as I am a Canadian citizen, permanent resident or another individual, including an inmate, present in Canada.

_____ _____

Signature **Date**

The personal information provided on this form is protected under the provisions of the Access to Information Act and the Privacy Act.